

SCHOOL LIBRARIES AND YOUTH SERVICES SECTION BYLAWS

Article I NAME

Section 1. The name of this section of the North Dakota Library Association will be the School Libraries and Youth Services Section.

Section 2. The official abbreviation will be SLAYS.

Article II PURPOSE

- Section 1.** As an integral part of the NDLA organization, the SLAYS section exists to:
- A.** exercise leadership in the profession of school librarianship among librarians and/or media specialists working with youth;
 - B.** promote library and instructional media administration, and librarianship within the field of public education; and,
 - C.** support other aspects of library development within the state.

Article III MEMBERSHIP

Section 1. Any person actively interested in, or employed in the work of school librarianship, and/or children's and young adult services shall, upon payment of the specified NDLA individual membership dues, be entitled to section membership with the right to vote and hold office.

Article IV MEETINGS

All meetings where SLAYS business is discussed or where any formal action is taken are open.

Section 1. **Annual Meeting**
The annual meeting of the Section will be held at the NDLA annual conference.

Section 2. **Special Meetings**
Special meetings of the membership may be held at the call of the Chair or upon petition of 15% of the active membership. The call requires a notice to the SLAYS membership.

Section 3. **Quorum**
Twenty percent of SLAYS membership constitutes a quorum for the transaction of business at any general membership meeting. A majority of the Executive Committee will constitute a quorum for the transaction of Executive Committee business.

ARTICLE V NOMINATIONS AND ELECTIONS

Section 1. Nominations

The chair will appoint a Nominations Committee. The NDLA Executive Board approves the nominations prior to the printing of the ballot.

Section 2. Elections

The NDLA Nominations and Election Committee assumes responsibility for conducting the election. All elections of SLAYS officers will be conducted by mail ballot in compliance with NDLA ballot procedures. The ballot, which provides for write-in votes, will be mailed to the voting membership at least thirty days prior to the annual conference.

Article VI OFFICERS

Section 1. Term

Officers will be elected for a one-year term and assume their duties at the close of the annual conference following their election. The Chair-elect succeeds the Chair upon expiration of the Chair's term.

Section 2. Executive Committee

The Executive Committee is composed of the Section officers: Chair, Chair-elect, and Secretary.

Section 3. Duties of Officers

- A.** The Chair will preside at all meetings of SLAYS; attend the NDLA Executive Board meetings as a voting member of the Board; submit a written report for each meeting and an annual report at the annual conference; maintain the SLAYS Policies Handbook; send Section news to "the Good Stuff" editor regularly; submit budget to the NDLA Finance Committee and requests for disbursements to the NDLA treasurer; assure a slate of nominations for offices is submitted to the NDLA Nominations and Elections Committee; and, assume all other responsibilities in accordance with Section needs.
- B.** The Chair-elect will upon request of the Chair, exercise the authority of the Chair in the Chair's absence; coordinate the revision of the Section bylaws; and, carry out other duties as assigned by the Chair.
- C.** The Secretary will record and distribute minutes of the meetings to the Section membership; maintain official records for the Section; handle correspondence, memos, and other duties when requested by the Chair; and carry out other

duties as assigned by the Chair or Chair-elect.

Section 4. Vacancies

Vacancy in the Chair position will be filled for the duration of an unexpired term by the Chair-elect. A vacancy in the office of Chair-elect, Secretary, or Regional Council Representative will be filled by Chair appointment until elections. Any officer moving permanently from the state and unable to perform their duties must resign from office.

Section 5. Removal of Officers

- A. Elected officers of the Section may be removed from office for just cause. A two-thirds majority vote of the Executive Committee is required to authorize a mail ballot to the membership seeking removal of an officer(s). Officers being considered for removal cannot vote during removal procedures. An affirmative vote of two-thirds majority of the votes returned removes an officer upon validation of election results.

- B. Just cause is defined as any willful violation of the provisions of the NDLA Constitution or Bylaws, or Section Bylaws violation of statutory law which tarnish the reputation of the Association or Section, or incapacity in executing the responsibilities of the office.

Article VII COMMITTEES AND APPOINTMENTS

Committees will serve for a one-year term concurrent with the appointing chair.

Section 1. Nominations Committee

The Chair will appoint a committee to propose a minimum of two Section members for office of Chair-elect and Secretary.

Section 2. Awards Committees

The Chair will appoint committees to select and present Section sponsored awards. The Chair of each committee works with the NDLA Treasurer to coordinate all income receipt and planned disbursements.

Section 3. Ad Hoc Committees

Ad hoc committees shall be appointed by the Executive Committee as needed.

Article VII AMENDMENTS

Section 1. All proposals for amending the Bylaws will be coordinated by the Chair-elect and submitted in writing to the Constitution, Bylaws and Policies Committee. The NDLA Executive Board approves section or roundtable bylaws revision.

Section 2. Proposed Bylaws changes will be presented in writing to the membership at least one month before voting.

Article IX **FEES, GRANTS, SPECIAL ASSESSMENTS**

Section 1. Fees, grants, or special assessments under consideration by the Section will be submitted to the NDLA Executive Board for approval.

Article X **AFFILIATION**

Section 1. The Section will maintain membership as an Affiliate of the American Association of School Librarians (AASL) within the American Library Association.

1986 revision adopted September 26, 1986

1992 revision adopted September 25, 1992

Revised 1999

Approved by the Executive Board: December 3, 1999

Ratified by Section: September 2001