

## **Post Conference Meeting September 23, 2005**

**Present:** Jeanne Narum, Marlene Anderson, Virginia Bjorness, Naomi Frantes, Celeste Ertelt, Bonnie Krenz, Charles Pace, Doris Ott, Theresa Norton, Liz Mason, Bev Clouse, Glenda Westman, Karen Chobot, Erin Smith, Beth Postema, Kelly Steckler, Laurie McHenry, Mike Safratowich, Cathy Langemo, Sally Dockter, and Kathy Thomas.

**Absent:** Paulette Nelson, Ann Pederson, and Donna Maston

**Guests:** Pamela Drayson

**Call to Order:** The meeting was called to order by President Jeanne Narum at 4:45 pm in the Cushman Room at the Holiday Inn of Grand Forks, ND.

**Introductions:** Each person was asked to introduce himself, your board position, the library you are from and your favorite candy bar.

**Agenda:** There were no additions or corrections to the agenda as presented.

**Minutes:** Hearing no objections, the approval of the minutes of September 21, 2005 was tabled until the December meeting. Members were encouraged to email Celeste or Jeanne with corrections.

**Old Business:** Auction proceeds have at various times gone to different accounts. The Ron Rudser and M. Vivian Hubbard accounts are self-sufficient. Discussion ensued regarding the expenses that are depleting the Mike Jaugstetter Fund and where to put the money earned from the Ron Rudser Auction (\$768.50). Charles Pace moved and Marlene Anderson seconded the following motion: "that the proceeds of the auction be deposited into the Mike Jaugstetter Fund, in their entirety". The motion carried unanimously.

**New Business:** Jeanne Narum reviewed board member responsibilities and voting rights, the use of the board members listserv. At executive meetings Cathy Langemo will provide name tents and voting members will have dots on their name tents. Electronic minutes for electronic business will be separate [electronic] minutes. Online voting will follow instructions as to when to post your vote and when to discuss. Please "reply to all" when posting a vote or item discussion. Electronic voting is the same as executive meetings: Section chairs and Officers including MPLA Representative, ALA Councilor, Officers, Section and Round Table Chairs. Committee chairs do not vote.

Jeanne will call for reports probably a couple weeks before meetings. We are to email the listserv and bring 5 copies to the board meetings in December, March and September. There is no report due at the June meeting at the conference center.

We are to review the NDLA Constitution and Bylaws and Policy Handbooks. The goal is to have all handbooks online.

Chairs to be announced after the conference include: Donna Maston, Nominations and Elections Chair; Charles Pace, Legislative Chair. Jeanne has asked someone to be Archivist and Historian, but has not received an answer yet.

Please read your policy handbooks to know what you should do. Your predecessor should pass files along to you. Everyone should have a “Blue Binder” for your position that includes necessary information.

Budget for 2005-06: Bonnie will send an email form that asks what is needed for expenses for board meetings, postage, copies, etc. to “run your position on the board”. This has nothing to do with the conference portion of your position. Bonnie will email us a spreadsheet that shows what the budgeted amounts were last year.

Special Committees (and chairs) that Marlene appointed or asked for last year and that we will be looking at again this year include: Centennial Committee, Marlene Anderson, Chair; Membership, Marketing, Promotion Committee, Liz Mason, Chair; and Legislative Committee, Charles Pace, Chair.

The Legislative Committee met briefly and discussed obtaining stickers produced by the Wisconsin Library Association, with their permission, that read, “I Love Libraries and I Vote” Charles thinks this would be a good thing to use during the next legislative session.

Charles Pace moved “to retain Irene Larson as our lobbyist for the upcoming year, as a “placeholder” to monitor and keep us abreast of upcoming legislation at an amount not to exceed that which was expended in 2005”. Marlene Anderson seconded the motion. Discussion followed regarding the amount spent, who kept track of hours, and the importance staying abreast of upcoming legislation in the interim. Motion passed unanimously.

Cathy Langemo asked to be listed as a “contract fee” as opposed to “salary” in the budget. The finance committee will review her request.

Charles Pace will contact Irene Larson and take care of a new contract, including her signature.

Centennial Conference in Fargo: Cookbook, Quilt, pictures of all North Dakota Libraries, and Poster Session histories. All of the quilt squares have been passed out and we need to decide if we are going to do a raffle [involves a permit] or an auction.

Regarding the Centennial Cookbook there is an online form to submit recipes for the Centennial Cookbook. The deadline for submission is January 31. Spouses and other library employees can also submit recipes.

Pictures of all North Dakota Libraries: Jeanne works with a lady photographer who is excited about taking pictures of all the libraries. The question remains as to what we will do with the pictures. Some discussion ensued.

### **Comments (positive and negative) regarding the conference:**

Most meeting rooms did not have clocks.

Some rooms were too cool - maybe cold. Some of the rooms were really cold.

Food was not replenished quickly enough.

The “schedule at a glance” had different times than the inside of the Program Booklet.

Sessions were helpful and interesting.

I learned lots of things that I can take back and implement at work.

The sessions were great; many positive comments were heard.

The quality of the presenters was good.

Some would have liked more food selection and more quantity at lunch.  
Something sweet after meals would have been a nice addition, even an Andes Mint.  
The noon meal music was too loud.  
Some would have preferred to re-connect with people and save the cost of entertainment. Some made good connections with vendors.  
The programming was strong, but split between two hotels was a little awkward; it was fortunate we didn't have rain.  
There were complaints about no dessert; especially at dinner.  
More space for vendors.  
Great things were said about the programming.  
Map of hotels would have been helpful.  
No technology failures, which was a good thing.  
"Smoke smell in the banquet room" - manager was told he needed to close door to bar to hallway, it was the law and he said he had the right to keep it open.  
Registration was hard to find, but went smoothly.  
More beverage choices at meals, although it was noted you could ask.  
Some rooms were sweltering.  
One vegetarian did not get her vegetarian meal. Waitresses seemed to be clueless as to who was to get the vegetarian meals. Discussion on how to know where the vegetarian meals were, one suggestion was a very long stemmed flower at vegetarian tables so kitchen staff can see it. Another suggestion was a colored table tent to indicate which meal. One server had no idea what a vegetarian meal was.  
1 ½ hour sessions were too long, especially on uncomfortable chairs in too cold of a room.  
Some liked the hour and a half and that some sessions repeated so they had a second chance to attend.  
Last year there were more North Dakota authors - liked that. The Center for the Book encouraged us to wait and do it again in Fargo. In Bismarck the authors were paid a fee; in Minot they did it "gratis".  
Strong content!!! All over – I heard that again and again.  
Keep size of sections in mind when picking room size.  
Accessibility was difficult.  
It was nice to have 15 minutes between sessions to visit.  
It was fun.  
\$20 late fee seemed to be too steep for one day or half day registration. Maybe registration deadline was too early, especially for school personnel who need to request time off.  
The structure of the conference was questioned with the Centennial being next year. The banquet was moved to Thursday so people could go home Friday night. Some people would like to reminisce - what about reminisce, live auction, get together Thursday night and a Friday night banquet again? Perhaps a trustee workshop on Saturday am? Perhaps the change was due to a problem with a state rate on Friday night. Maybe reminiscing could be part of the Wednesday night social.

The next board meeting will be Friday, December 2 at 9:30 am in Jamestown. The alternate (storm) date will be December 9.

The meeting was adjourned at 5:52 pm.

Respectfully submitted,

Laurie McHenry