

**NDLA Executive Board  
Electronic Discussion  
September 26, 2011-December 2, 2011**

*September 27, 2011*

Theresa Norton asked that any conference presenters who would like their documents added to the website to email them to her. She noted that ideas of past program materials could be found in the 2010 conference page under the Program Materials heading.

*September 29, 2011*

Bree Schmidt submitted a draft of the 2011 post conference minutes and asked for errors to be submitted to her.

*September 30, 2011*

Bonnie Krenz asked that budget requests for Executive Board be submitted to her by October 31, 2011. She attached information regarding budget requests for NDLA.

*October 4, 2011*

Bree Schmidt sent out draft #2 of post-conference minutes with a list of corrections that were made.

*October 7, 2011*

Kathy Thomas noted that conference photos could be found at <http://www.ndla.info/photos.htm>

*October 13, 2011*

Aubrey Madler requested that Executive Board Members submit their availability for the upcoming December board meeting in Bismarck via Doodle. She asked that these be submitted by October 28<sup>th</sup>. She commented there would be a group touring the archives immediately following the meeting and others were welcome to tour as well.

She also reminded board members to get their budget requests in to Bonnie Krenz by the 31<sup>st</sup> and to send agenda items for the meeting to her. She also sent a short lists of additions to the agenda including the 2011-2012 budget, the contract for the 2014 conference in Bismarck, and membership dues.

*October 21, 2011*

Michael Safratowich submitted the financial report for the 3<sup>rd</sup> quarter 2011 along with supporting documents. He noted that several bills for the conference had not yet been paid (including the

bill for the conference hotel) and were not reflected on the report. Michael Safratowich moved that the report be approved. Rita Ennen seconded. Aubrey Madler asked for discussion.

***October 25, 2011***

Aubrey Madler noted that Kirsten Baesler had to resign as chair for the Constitution, Bylaws, & Legislative Committee. She thanked Kirsten for all of her hard work. President Madler then asked for volunteers to fill the vacancy. She then introduced Chandra Hirning as Nominations, Voting & Elections Committee chair and Carrie Scarr as Archivist/Historian.

***October 26, 2011***

Kirsten Baesler thanked the Executive Board for their sentiments and mentioned that she deeply enjoyed her time on the NDLA Board.

***October 28, 2011***

Aubrey Madler asked that board members vote via listserv to approve the 3<sup>rd</sup> quarter Treasurer's Report.

President Madler noted that the winter meeting will take place on December 2, 2011 in Bismarck. She attached a draft agenda and asked for additional agenda items by December 1<sup>st</sup>. She also reminded board members that quarterly reports are due preceding the board's quarterly meetings.

***October 31, 2011***

Rita Ennen asked that discussion of a mentorship program be added to the agenda for the December meeting.

Aubrey Madler announced that the motion was carried to approve the 3<sup>rd</sup> quarter 2011 financial report submitted by the Treasurer.

Respectfully Submitted,

Bree Schmidt  
Secretary