

Constitution Bylaws & Policies Committee - 15

Annual report
September 9, 2005

During the 2004-2005 term, the Constitution, Bylaws, and Policies Committee (CB&P) reviewed and revised the New Members Round Table and Health Science Information Section policy handbooks. Both revised handbooks have been posted to the NDLA website.

The CB&P Committee inserted the following text into all policy handbooks:
The reimbursement for travel to Executive Board meetings is as follows:

Non-conference board meetings:

- NDLA will cover hotel cost when a board member must travel the night before a meeting
- NDLA will cover mileage cost
- No meals will be reimbursed.

Conference board meetings:

- If a scheduled board meeting requires a board member to travel the night before the board meeting starts or stay the night after the post conference board meeting is over, NDLA will cover the cost of the hotel
- No mileage will be paid
- No meals will be reimbursed.

The CB&P Committee inserted the following text into the Executive Board policy handbook:

At the December Executive Board meeting, the Board shall determine the area where the next year's auction money will be used, and at the post-conference Board meeting, when the amount is known, determine how the proceeds will be divided if there is more than one fund involved.

The CB&P Committee reviewed the changes to the Health Science Information Section bylaws and submitted the revised bylaws to the Executive Board and the section. The HSIS bylaws revisions were approved by the Executive Board and were passed unanimously in the September election. The current version of the HSIS bylaws will be posted to the NDLA website.

The CB&P Committee is in the process of composing and reviewing text that may be incorporated into policy handbooks concerning retirement gifts and membership fees for new library directors.