

## NDLA Web Committee Annual Report 2007/2008 (#27)

### September 2008 – December 2008

Wrote the *Web Editor Policies Handbook* which was approved by the Executive Board at the March 14<sup>th</sup> 2008 meeting.

Worked with the Membership Chair to draft the following policies: NDLA Listserv Policy and the NDLA Web Site Policy. The policies were approved by the Executive Board at the March 14<sup>th</sup> 2008 meeting.

The following pages were added to the NDLA web site between September and December 2007.

- September 2007 meeting reports
- 2005 Conference General Session minutes
- Executive Board motions page
- 2008 conference page
- Budget request form
- 2007 conference minutes
- December 2007 issue of *The Good Stuff*

### January 2008 – March 2008

The following pages were added to the NDLA web site between January and March 2008.

- December 2007 meeting reports
- March 2008 meeting reports
- December 7, 2007 Executive Board minutes
- 2008 proposed budget
- 2008 Flicker Tale Award ballots
- List of Major Benefactor Award winners
- 2008 conference proposal form
- 2008 conference speaker expenses form
- 2008 conference refund form
- 2008 conference reimbursement form
- March 2008 issue of *The Good Stuff*
- Proposed changes to the *Finance Committee Policies Handbook*
- Proposed changes to the reimbursement section of all Policies Handbooks

### April 2008 – May 2008

Added a Google Custom Search function to the NDLA web site. In addition to searching pages written in html, it will search within the various pdf files such as meeting minutes.

The following pages were added to the NDLA web site between April and May 2008.

- December – March Executive Board electronic minutes
- May 2008 meeting reports
- *Listserv Policy*
- *Reimbursement Policy*
- *Web Site Policy*
- *Web Editor Policies Handbook*
- 2009 Flicker Tale Award nominees
- 2009 Flicker Tale Award ballots
- June 2008 issue of *The Good Stuff*
- 2008 conference exhibitor registration form
- 2008 conference online presentation proposal form
- Canoe Kudos nomination page
- Google search results page

## **June 2008 – September 2008**

Installed WordPress on the NDLA web server. WordPress is a software script that will allow for the creation of a blog on the NDLA web site.

Edited the NDLA Policies Handbooks to incorporate the revised reimbursement section.

The following pages were added to the NDLA web site between June and September 2008.

- *North Dakota Intellectual Freedom Handbook for Libraries*
- 2008 conference preliminary schedule
- 2008 conference registration form
- Draft minutes from the May 2008 Executive Board meeting
- CE credit information page
- Flicker Tale Speaker Expense form
- August 2008 issue of *The Good Stuff*

Respectfully submitted,

Theresa Norton  
Web Editor