

**NDLA Constitution, Policy and Bylaws  
Quarterly Report, September 2007  
Kirsten Baesler, Chair**

- Presented the revised NDLA Constitution, Policy and Bylaws Policy Handbook to the Executive Board for their approval.
- Placed approved Constitution, Policy and Bylaws Policy Handbook in the NDLA Policies Handbook.
- Sent a digital copy of the Constitution, Policy and Bylaws handbook to the webmaster for posting on the website.
- Reviewed the proposed changes to the Technical Services Roundtable Committee's Policy Handbook and verified they were in compliance with NDLA guidelines.
- Distributed the proposed changes to the Technical Services Roundtable Committee's Policy Handbook to the Executive Board for their approval.
- Placed approved Technical Services Roundtable Committee Policy Handbook in the NDLA Policies Handbook.
- Sent a digital copy of the Technical Services Roundtable Committee Policy Handbook to the webmaster for posting on the website.
- Provided guidance to Executive Board on correct parliamentary procedure in drafting a statement regarding ALA's resolution on the abuse of National Security Letters.
- Reviewed the recently discovered Intellectual Freedoms Committee's Policy Handbook and verified they were in compliance with NDLA guidelines.
- Distributed the proposed Intellectual Freedom Committee Policy Handbook to the Executive Board for their approval.
- Placed approved Intellectual Freedom Committee Policy Handbook in the NDLA Policies Handbook.
- Sent a digital copy of the Intellectual Freedom Committee Policy Handbook to the webmaster for posting on the website.
- At this time, I have received no proposed policy handbook from the newly formed Web Committee for the Executive Board to consider.

Respectfully submitted,

Kirsten Baesler  
Constitution, Bylaws and Policies Committee  
Chairperson