

**NDLA Constitution, Policy and Bylaws  
Quarterly Report, December 2007  
Kirsten Baesler, Chair**

- Submitted a revision of the Past President's Policies Handbook to the Executive Board with my recommendation for approval.
- Placed the approved Past President's Policies Handbook in the NDLA Policies Handbook.
- Sent a digital copy of the Past President's Policies Handbook to the webmaster for posting on the website.
- Submitted a document detailing the Flicker Tale Award timeline to be added to the SLAYS Policies Handbook with my recommendation for approval.
- Added the approved Flicker Tale Award documentation to the SLAYS Policies Handbook in NDLA Policies Handbook.
- Sent a digital copy of the Flicker Tale document to the webmaster for posting on the website.
- Submitted a revised HSIS Policies Handbook that was approved by their committee on Sept. 27<sup>th</sup>, at NDLA with my recommendation for approval.
- Placed the approved HSIS Policies Handbook in the NDLA Policies Handbook.
- Sent a digital copy of the HSIS Policies Handbook to the webmaster for posting on the website.
- Prepared Constitution, Bylaws and Policies Committee report for December meeting.

Respectfully submitted,

Kirsten Baesler  
Constitution, Bylaws and Policies Committee  
Chairperson