

President Elect/Conference Chair – Report #2
Laurie McHenry
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This fall I have:

- Received the box of materials for President-elect from Phyllis Bratton
- Read all the comments from Conference 2008
- Exchanged emails with Rita Ennen of the Dickinson Local Arrangements Committee
- Met with the Budget Committee via telephone conference call
- Spoken with Phyllis Bratton regarding continuing with the Continuing Education
- Initial contact with speakers for availability and costs for keynote speaker
- Brainstormed conference themes
- Developed a very basic budget
- Contacted the CanadInn and Alerus Center for pricing and availability for Conference 2010

Anticipated income:

Registration (200 x \$100)	\$20,000
Exhibitors	8,000
Total	\$28,000

Anticipated expenses

Meals & Catering	\$13,000
Speaker expenses	9,000
Awards	500
Miscellaneous	2,500
Total	\$25,000