

#3 NDLA Past President's Report
March 2009
Submitted by Donna James

Since the December 2008 report, I have:

- Received and reviewed information from Mike Safratowich about the requirements of HB1074 for the need to gather the ND Sales/Use Tax Permit Numbers from prospective exhibitors and submit a list of vendors after the event. See additional information at: <http://www.nd.gov/tax/salesanduse/specialevents/>
- Corresponded with the Office of the State Tax Commissioner to verify which form the exhibitor must use to obtain the ND Sales/Use Tax Permit
- Re-worked the Exhibitor Registration Form to reflect the additional information to be gathered
- Worked with Theresa Norton to upload the 2009 Exhibitor form to the Conference website
- Corresponded with several prospective vendors
- Snail mailed invitations to exhibit at the Conference to 32 former and prospective vendors
- Emailed an additional 11 prospective vendors to invite them to exhibit at the 2009 Conference
- Set up statewide IVN access for the NDLA Executive Board Meeting on March 6
- Voted on several motions online