

NDLA Constitution, Policy and Bylaws

Quarterly Report, June 2009

Kirsten Baesler, Chair

- Reviewed proposed changes to Executive Secretary Policies Handbook from current NDLA President, Phyllis Bratton.
- Made some additional suggestions and recommended approval of the Executive Secretary Policies Handbook to the Executive Board
- Placed a revised Executive Secretary Policies Handbook in the NDLA Policies Handbook.
- Sent a digital copy of the revised Executive Secretary Policies Handbook to the web editor for publication on the website.
- Reviewed HSIS proposed changes to HSIS Policies Handbook received from HSIS Chair Chandra Hirning
- Recommended approval of the amended HSIS Policies Handbook to the Executive Board
- Placed a revised HSIS Policies Handbook in the NDLA Policies Handbook.
- Sent a digital copy of the revised HSIS Policies Handbook to the web editor for publication on the website.
- Reviewed the Executive Board Policies Handbook.
- There are no proposed changes to the NDLA Constitution therefore there is no need to prepare presentation of any changes for the general membership annual meeting.
- Requested that the Executive Secretary prepare the NDLA Bylaws change (approved by the NDLA Executive Board at its March meeting) for presentation to the general membership meeting in September.
- Prepared Constitution, Bylaws and Policies Committee report for May 27, 2009 meeting.