

DRAFT

North Dakota Library Association/Health Science Information Section

Fall Business Meeting - DRAFT

Grand International Inn, Minot, ND

Friday, September 23, 2011

7:30 – 8:30 am

Members Present:

Karen Anderson, Trinity Hospital Library, Minot

Phyllis Bratton, Jamestown

Mary Markland, UND SE Clinical Campus, Fargo

Theresa Norton, UND Library of the Health Sciences

Ann Pederson, Altru Medical Library, Grand Forks

Mike Safratowich, UND Library of the Health Sciences, Grand Forks

Laura Trude, UND Health Workforce Information Center, Grand Forks

Lila Pedersen, UND Library of the Health Sciences, Grand Forks

Also Present:

Max Anderson, NNLM/GMR

- I. The meeting was called to order by Mary Markland, Chair of HSIS. Attendees introduced themselves. No additions to the agenda were made.
- II. Approval of minutes from the HSIS Spring 2011 Meeting
Ann Pederson made a motion to accept the minutes. Mike Safratowich seconded the motion. The motion was approved.
- III. Approval of ListServ minutes from April 28, 2011 to September 20, 2011
Ann Pederson made a motion to accept the minutes. Mike Safratowich seconded the motion. Ann Pederson brought up what should be included in the minutes, perhaps just votes and the discussions leading up to votes? What is included in meeting minutes? Mary Markland said the board includes all e-mails in their electronic minutes. The motion to accept the listserv minutes was approved.
- IV. Reports
 - a. GMR Update – Max Anderson
 - i. New Contract - They have started a new 5-year contract with the University of Illinois which goes to April 30, 2016.
 - ii. EScience - One of their focuses is eScience (data curation), which relates curating raw data from research to help later researchers. They are interested in the roles of each region's members in relation to eScience, which mostly affects academic libraries. There will be a meeting in Chicago in conjunction with RAC on eScience.
 - iii. Health IT – A recording of Chuck Friedman's speech on the role of libraries in relation to health IT is available on the GMR website.
 - iv. Continuing Education - Lots of fall classes will be offered. More online instruction will be offered, including webinars and recordings, due to funding cuts (travel primarily affected).

- v. Funding Changes – Two new subcontracts. This year’s deadline already passed but they may be offered again next year. Nov 15 is the deadline for community preparedness, possibly other awards.
- vi. They are interviewing for a new network services coordinator who will have duties related to Docline membership, maybe a disaster preparedness working group, and other duties including major NNLM websites overhaul. They will be switching to Drupal.
- vii. Mary Markland brought up the totem poles exhibit. They knew nothing until a day or two before and she is one of the outreach librarians. She only knew Samantha was in state from Facebook. She recommended letting people know with enough notice so they can attend. Totem poles are also not part of the Native American culture in North Dakota, and so some of the Native Americans were upset by the exhibit, Markland reported. Max Anderson said this was brought to NNLM’s attention. Ann Pederson mentioned that the Grand Forks Herald had the totem pole exhibit on the front page on Tuesday. Mary Markland thanked Max Anderson for the upcoming program he would be presenting after the HSIS meeting.

b. Nominating Committee – Travis Schulz

Travis Schulz could not make the meeting. Lila Pedersen will be the new chair, Holly Gabriel the chair-elect, and Sandi Bates the secretary.

c. HSIS Professional Development Grant – Mary Markland

This year, no one applied for the grant. The money for the grant came from when HSIS hosted the Midwest Chapter Meeting and is used to help people attend the Midwest Chapter Meeting each year.

d. Bylaws and Policy Committee – Laura Trude

The changes we voted on at the spring meeting to remove the word mail from the bylaws was approved.

e. NDLA HSIS Executive Board Report – Mary Markland

We now have a new logo on the website. You can still use the old blue stationary and now can access the new logo online if you want to print anything off for NDLA business. We discussed whether membership should be from conference to conference and whether we should have a date you must be a member by to qualify for NDLA office.

f. RAC Report

Mary Markland reported that RAC will be meeting in December.

g. Midwest Chapter/MLA Report – Lila Pedersen/Mary Markland

Lila Pedersen said she had nothing to report. Mary Markland reported that Dawn Hackman is going to the Midwest Chapter Meeting in Indianapolis. Hackman received an award to go as a first-time attendee. The timing for the conference and the program were not as appealing this year.

V. Old Business

a. Midwest Chapter Meeting in Bismarck – Mary Markland

i. Visit to the Radisson

It’s really the only choice. Kelly Inn is on the interstate, the Ramkota didn’t bid, and we had a bad previous experience with the Seven Seas. Radisson is

remodeling and will be done in 2013, which provides plenty of leeway time before our conference. They are willing to work with us and are not charging for meeting rooms or A/V support. They also provide a comp room for every 40 rooms booked. We need a theme and a logo (possibly frontier medicine?). We could have the Sunday night party at the new Heritage Center, as it will be open. We could do a bus out to Lewis & Clark and Fort Abraham Lincoln. The park is pretty much the only thing open in Medora at that time of year and it will be beautiful. They have Wi-Fi at the Radisson now and offer a courtesy van. The room for exhibiting is plenty big so we could do exhibits on the edge. There's also an outdoor space from that room.

ii. Committee decisions

The first things to figure out are the theme and keynote speakers. By January, we should pick committee assignments. As the meeting will be in Bismarck, perhaps someone from there would be willing to be the chair? Travis Schulz already turned it down. Mark Holman is also from Bismarck. Phyllis Bratton said her husband is retiring that year. Ann Pederson suggested asking Cheryl Bailey. Is she active in NDLA anymore? This event could pull in more NDLA people. Karen Anderson offered to do the webpage again and serve on the program committee. Mary Markland said the funding will be through the chapter; they pay the bills. If we lose money, the chapter covers it. If we make money, the chapter will split the earnings with us. Thus, we would not need a connection with NDLA this time. Activa handles online registration. Possible partners outside the state? Joan was very helpful but that would be difficult. Francis helped with posters. Ardis would not help again. Brian did the technology last time with the conference call. Can we do that again? Max Anderson said that is reasonable. GMR will be on the planning committee. Max Anderson said Google Plus offers "Huddle," which provides free video conferencing for up to 10 people, all over the world. Mary Markland said UND's video conferencing works well now, too.

iii. Meeting schedule

The meeting will be the second week of October and the schedule will be about the same as last time.

VI. New Business

a. HSIS Procedures Manual Revision – Laura Trude

Currently, electronic listserv minutes are not required by our handbook. We need to figure out what to include and what wording to use. Ann Pederson suggested only including listserv minutes related to votes. Phyllis Bratton suggested asking archives how frequently they save e-mails. Ann Pederson asked, would you have put this all in the minutes if we were sitting here discussing it? Phyllis noted that we cannot save everything or it would be unsearchable, defeating the purpose; we need to save legal issues, minutes, discussions leading to votes. Mary Markland asked Laura Trude to draft something and send it out to the listserv. Karen Anderson noted that we only keep the last 5 years of records. Phyllis Bratton pointed out that once you print electronic minutes off, you lose hyperlinks. She also suggested the chair noting in the subject line

whether we should keep it. Mary Markland asked whether we could post them on a webpage or send them to Theresa. Ann Pederson noted that our section currently does not have a section on the website and would need to ask for web space for posting minutes, etc. Karen Anderson asked whether we used to have that. Phyllis Bratton said it was never developed and we need to revisit this for all sections. It may have been a hosting issue before, but it's not now. Mary Markland said, either way, we still need electronic minutes. Lila Pedersen said she would follow up by finding out from NDLA webmaster Theresa Norton whether this is possible, then notify HSIS members of the finding, and then follow up with NDLA president for permission.

a. MULS Questions – Ann Pederson

There's a staffing change as Dave can't do it. Karen asked if serial holdings are in ODIN; they are. Minitex contacted hospital libraries and offered to help put serial holdings in OCLC. Everyone seems to be doing their own, not MULS. They could not get a hold of the Jamestown hospital library. Phyllis Bratton said they just moved to a new hospital this month, which is on the freeway (bad idea if the freeway closes). Mary Markland wasn't sure if the new hospital had a library. Ann Pederson said to contact Brenda Johnson. Mary Markland asked Ann to let her know when she got a hold of her so she could schedule a visit.

VII. Announcements/What's New

Reminder about our program following the business meeting. Max Anderson is our speaker.

Information Anywhere: Mobile Technology, Libraries and Health

Students may earn 4 continuing education credits from the Medical Library Association.

It is an overview of the plethora of mobile devices available today and how they impact libraries and healthcare. Covers: Apple's products (including iPhone, iPod Touch, and iPad), Blackberry devices, and Google Android-powered phones and devices.

Students will learn what it takes to create mobile applications and websites, and will participate in a hands-on activity to create a simple mobile website. QR (Quick Response) Codes and Augmented Reality will also be discussed.

VIII. Adjourn

Ann Pederson moved to adjourn the meeting. The meeting was adjourned.